

Memorandum

To: Maureen Shaw
CC: Liz McKinlay
From: Roy Daykin
Date: 7/19/2005
Re: New Letter of Understanding on Clarification of Personal Professional Development Activities and Additional Funding for Fiscal 2006

Prior to September 30, 2005, a joint committee of one management representative and one Kwantlen Faculty Association representative will clarify the eligibility requirements for personal professional development expenses for the purposes of Article 16.04.

Upon the agreement of this committee regarding the clarification of the requirements for reimbursement of personal professional expenses, the personal professional development fund will be increased to \$350.00 per qualified faculty member for the fiscal year ending March 31, 2006.

Each qualified faculty member (as per Article 16.04) will be eligible for the reimbursement of personal professional development expenses to a limit of \$350.00 for the fiscal year ending March 31, 2006.

The parties further agree the personal professional development fund will revert to \$100.00 per eligible faculty member for fiscal year 2006-07.

Any unspent personal professional development funds at March 31, 2006 will be carried forward to the educational leave fund as per the collective agreement.

Liz McKinlay
July 19/05

Maureen Shaw, KFA
July 19, 2005